

**Corporate Amusement Services
Generic Risk Assessments**

Hazard	Risk	Control Measures
Manual Handling	H	<p>Many of our machines are heavy and manual handling is unavoidable. Wherever possible, a variety of mechanical aids are used to reduce this risk of harm to the installer from manual handling.</p> <p>The hirer prior to installation must view the access details link on the web and information regarding the physical and environmental conditions (stairs, lifts, floor and ground surfaces etc.) must be made available in order to select appropriate mechanical aids and determine staffing levels.</p> <p>All installers are provided with appropriate PPE.</p> <p>All installers are provided with ongoing training and supervision where appropriate.</p> <p>Once on site. The installer will report to the hirer or representative and check the route to confirm the task, taking into account the individual / load factors and confirm the access and environmental factors prior to installation.</p> <p>Once installed, no attempt should be made to move the machine by an unauthorised person.</p> <p>Where there still remains a significant risk of harm and risk cannot be reduced to minimum levels (i.e. flights of stairs), a team of specialist contractors will be employed to position and remove the machine.</p>
Electricity	L	<p>All machines undergo planned maintenance and PAT testing in line with manufacturer's instructions.</p> <p>All machines are installed by trained fitters and are inspected prior to commission.</p> <p>No unauthorised person should tamper with the machine or try to access the internal workings. If there is a fault, the hirer should contact the installer. Electrical hazard signs are posted where an electrical hazard exists.</p> <p>As far as possible, the location should be dry and all liquids including drinks should be avoided when using the machinery.</p> <p>The hirer should supply a standard 240V power supply to within 2 meters of the intended installation point.</p>
Fire	M	<p>In line with new fire safety legislation the hirers risk assessment should take into account the possible risk of fire and appropriate fire fighting equipment should be made available. A dry powder or carbon dioxide extinguisher would be sufficient.</p>

		<p>The location should be free from sources of fuel (drapes, curtains and other flammable materials) and vents should not be obstructed.</p> <p>All escape routes and safety equipment (isolation switches, gas cut off, alarms, extinguishers etc.) should not be obstructed by the installation.</p>
Accidental Injury	M	<p>Where a machine moves, it will be fitted with an emergency stop button.</p> <p>A physical inspection of the machine is carried out prior to dispatch in the workshop and after installation. The installer will brief the hirer in the safe operation of the equipment as part of the commissioning process.</p> <p>Where space is required around the machine, a physical barrier will also be installed with appropriate signage.</p> <p>Where there is a risk to the user resulting from physical exertion or strobe like graphics, appropriate signage will be displayed detailing the risk to the user.</p> <p>Other appropriate warning signs are displayed as necessary.</p>